



PENSION BOARD

Date: TUESDAY, 20 OCTOBER 2020 at 2.00 pm

Microsoft Teams Virtual Meeting

Enquiries to: Sarah.assibey@lewisham.gov.uk

Telephone: 0208 314 8975 (direct line)

MEMBERS

Stephen Warren - Independent Chair
Suki Binjal - Employee Representative
Gary Cummins - Employee Representative
Rowann Limond - Scheme Representative
Elizabeth Sclater - Scheme Representative

Members are summoned to attend this meeting

**Kim Wright
Chief Executive
Laurence House
Catford
London SE6 4RU
Date: 12 October 2020**



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

ORDER OF BUSINESS – PART 1 AGENDA

Item No		Page No.s
1.	Declarations of Interest	1 - 3
2.	Minutes	4 - 8
3.	Action Log and Work Plans Report to follow.	
4.	Draft Risk Register 2020/21 Report to follow.	
5.	General Update Report to follow.	
6.	Exclusion of the Press and Public	9
7.	London Borough of Lewisham Strategic Update Report to follow.	



Lewisham



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

Agenda Item 1

LOCAL PENSION BOARD		
Report Title	Declarations of Interest	
Key Decision		Item No.
Ward		
Contributors	CHIEF EXECUTIVE	
Class	Part 1	Date: 20 October 2020

Declaration of Interests

Members are asked to declare any personal interest they have in any item on the agenda.

Personal interests

There are two types of personal interest :-

- (a) an interest which you must enter in the Register of Members' Interests*
- (b) an interest where the wellbeing or financial position of you, (or a "relevant person") is likely to be affected by a matter more than it would affect the majority of inhabitants of the ward or electoral division affected by the decision.

*Full details of registerable interests appear on the Council's website.

("Relevant" person includes you, a member of your family, a close associate, and their employer, a firm in which they are a partner, a company where they are a director, any body in which they have securities with a nominal value of £25,000 and (i) any body of which they are a member, or in a position of general control or management to which they were appointed or nominated by the Council, and (ii) any body exercising functions of a public nature, or directed to charitable purposes or one of whose principal purpose includes the influence of public opinion or policy, including any trade union or political party where they hold a position of general management or control).

If you have a personal interest you must declare the nature and extent of it before the matter is discussed or as soon as it becomes apparent, except in limited circumstances. Even if the interest is in the Register of Interests, you must declare it in meetings where matters relating to it are under discussion, unless an exemption applies.

Exemptions to the need to declare personal interest to the meeting

You do not need to declare a personal interest where it arises solely from membership of, or position of control or management on:

- (a) any other body to which you were appointed or nominated by the Council
- (b) any other body exercising functions of a public nature.

In these exceptional cases, unless your interest is also prejudicial, you only need to declare your interest if and when you speak on the matter.

Sensitive information

If the entry of a personal interest in the Register of Interests would lead to the disclosure of information whose availability for inspection creates or is likely to create a serious risk of violence to you or a person living with you, the interest need not be entered in the Register of Interests, provided the Monitoring Officer accepts that the information is sensitive. Where this is the case, if such an interest arises at a meeting, it must be declared but you need not disclose the sensitive information.

Prejudicial interests

Your personal interest will also be prejudicial if all of the following conditions are met:

- (a) it does not fall into an exempt category (see below)
- (b) the matter affects either your financial interests or relates to regulatory matters - the determining of any consent, approval, licence, permission or registration
- (c) a member of the public who knows the relevant facts would reasonably think your personal interest so significant that it is likely to prejudice your judgement of the public interest.

Categories exempt from being prejudicial interest

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Effect of having a prejudicial interest

If your personal interest is also prejudicial, you must not speak on the matter. Subject to the exception below, you must leave the room when it is being discussed and not seek to influence the decision improperly in any way.

Exception

The exception to this general rule applies to allow a member to act as a community advocate notwithstanding the existence of a prejudicial interest. It only applies where members of the public also have a right to attend to make representation, give evidence or answer questions about the matter. Where this is the case, the member

with a prejudicial interest may also attend the meeting for that purpose. However the member must still declare the prejudicial interest, and must leave the room once they have finished making representations, or when the meeting decides they have finished, if that is earlier. The member cannot vote on the matter, nor remain in the public gallery to observe the vote.

Prejudicial interests and overview and scrutiny

In addition, members also have a prejudicial interest in any matter before an Overview and Scrutiny body where the business relates to a decision by the Executive or by a committee or sub committee of the Council if at the time the decision was made the member was on the Executive/Council committee or sub committee and was present when the decision was taken. In short, members are not allowed to scrutinise decisions to which they were party.

Agenda Item 2

PENSION BOARD		
Report Title	Minutes	
Key Decision		Item No. 2
Ward		
Contributors	CHIEF EXECUTIVE	
Class	Part 1	Date: 20 October 2020

Recommendation

That the Minutes of the meeting of the Pension Board, which was open to press and public, held on 11 October 2019 (copy attached) be confirmed and signed as a correct record.

MINUTES OF PENSIONS BOARD

Friday 11 October 2019 at 2pm

Present: Stephen Warren, Elizabeth Sclater, Gary Cummins, Adam Bowles

Apologies: Alex Bush

Also Present: Robert Browning (Principal Accountant), Stephanie Fleck (Lawyer), Sarah Assibey (Clerk)

1. Declarations of Interest

None declared

2. Minutes

The minutes of the last meeting were held as an accurate record.

3. Matters Arising/Outstanding Actions

The Principal Accountant presented this report. He highlighted that:

- the updated Risk Register will be presented at the Q1 meeting;
- the Breaches of Law policy will be presented at the Q2 meeting;
- the existing Work Programme will continue to be presented at each meeting;
- members are to complete the Learning Needs Analysis by 30 November 2019; and
- he proposed that the report on how the Administering Authority obtained assurance over the governance and risk management of the CIV would be presented to the next meeting of the Board.

The Board:

- noted the report;
- endorsed the revised timetable for receipt of the report on assurance of the governance and risk management of the CIV;
- requested the attendance of a legal advisor when it considered that paper; and
- endorsed the receipt of a paper analysing the on the Fund's Annual Report in the context of CIPFA's guidance by the next meeting.

4. Compliance Review Action Plans

The Principal Accountant presented this report.

The Administering Authority has not yet endorsed its action plan, which is currently in draft.

The Board:

- noted the report;
- recommended that the Administering Authority promptly adopt its action plan and that management of the Administering Authority subsequently monitor its implementation;
- requested an update on implementation of the Board's action plan and the Administering Authority's action plan to each subsequent meeting;
- made the following observations on the Administering Authority's action plan:
 - C1: there should be a clear distinction between the Administering Authority's policies (reflected on its action plan) and Board policies (reflected on its action plan);
 - E6: this should be moved to the Pension Board action plan;
 - I2/3/8: this action is for the Pensions Team to administer;
 - K12: this should be copied and reflected in both action plans;
 - When reporting back at subsequent meetings, a direction of travel measure should be added to the compliance table.
- made the following observations on the Board's action plan:
 - K3/4: the policy should be observed alongside the learning needs analysis;
 - K6: the Board endorse receipt of this report and asked the lead officer to explore the mechanisms for providing ready access to the documents in soft format and report back on actions to the Board;
 - K10: the completed Register of Interests should be included in the agenda as a standing item.

5. Pensions Investment Committee

The Principal Accountant presented this report.

He reported that:

- the Committee's main item of business was around the transition into low carbon funds. The results of the carbon footprint analysis will be used to inform the Committee's next steps in moving equity holdings from high carbon holdings to low carbon funds. The Committee have been working on its statement of investment beliefs. The objectives are informing its decisions. With regards to engagement with the CIV offering climate aware funds suitable for the objectives of authorities, the CIV has indicated a desire to discuss with its members what they want as opposed to what can be offered; and

- the Committee discussed the recent Competition and Markets Authority (CMA) Order requiring ‘trustees’ of LGPS Schemes to set objectives for their investment consultants and asked that draft objectives be prepared ahead of the next meeting in November.

The Principal Accountant undertook to report back to the Board about the outcome of deliberations on objectives for investor advisors.

The Board noted the report.

6. General Update

The Principal Accountant presented this report.

The Board:

- noted the report;
- in relation to the Register of Interests:
 - agreed that the lead officer would circulate details of the interests to be declared to Board members;
 - agreed that Board members would make the necessary declarations by 30 November;
- in relation to Integrated Risk Management:
 - agreed that its scope does not place obligations on the Board as it is independent of the Pensions Investment Committee and advisory in nature;
- in relation to Internal Audit:
 - agreed that the lead officer would report back on the recommendations arising and planned response;
- in relation to the comparative review of performance against the global results of the Pension Regulator’s survey:
 - A3: Agreed that meetings in January, April, July and October 2020 should be scheduled promptly in consultation with members of the Board;
 - A4: Emphasised that the Board does not run the scheme;
 - A6: Noted that an evaluation of the knowledge, understanding and skills of the Board is underway;
 - C2: Recommended that officers should give some consideration to appropriate key performance indicators for the Fund and report back;
 - G2a: Requested details of the five complaints referred to;
- in relation to the Pension Regulator’s report on governance and administration risks in public service pension schemes:
 - noted the key improvement areas identified;
- in relation to the Board’s Annual Report for inclusion in the Pension Fund’s Annual Report:

- delegated responsibility for preparation to the Chair of the Board;
- in relation to training:
 - agreed that members should review the training log in the Appendix to the report and inform officers of any necessary amendments prior to publication;
 - agreed that Board members complete their own identification of training requirements and return them to the Principal Accountant by 30 November;
 - requested the Principal Accountant to lead on the development of an induction pack for new members;
 - recommended that the Administering Authority prepare a succession policy for the Board to mitigate the risk of most or all members leaving officer at the same time.

The meeting finished at 3.55p.m



Pension Board

Exclusion of the Press and Public

Date: 20 October 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to note items that will be considered in closed session

Recommendation

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006:-

7. London Borough of Lewisham Strategic Update